Holy Trinity Board of Education Meeting Minutes

February 8, 2018

Regular Session

Meeting was called to order by Ryan Fox.

1. **Opening Prayer:** Fr. Michael
2. **Roll Call**

 Members Present: Ryan Fox, Chris Cowherd, Molly Pigneri, Chris Nigg, Thomas Sherzan, Erin Grillot, Jolene Edgington, Fr. Michael, Anne Franklin, Kandice Roethler

 Members Absent: Melissa Garton, Sheila Goode

Staff Present: John Mertes, Andrea Carmichael

Recording Secretary: Erin Grillot

1. **Approval of Agenda**

Chris Cowherd made a motion to approve the agenda. Thomas Sherzan seconded the motion.

1. **Open Forum:** None
2. **Review of Board Minutes**

Molly Pigneri made a motion to approve the minutes from the January meeting. Chris Cowherd seconded the motion.

1. **Administrative Reports**
	1. Principal’s Report: Anne reporting
		1. Enrollment update – 440 (-1)
		2. Assessments
		3. Enrollment Events Review
		4. Registration: 177 completed; 249 uncomplete
		5. CSW events
		6. Conferences coming up
		7. Lent 2018
		8. School Calendar planning has started
	2. Religious Education Report: John Reporting
		1. Youth Ministry update
			1. Christy Peletz: Youth Ministry Director
		2. Parish mission: September 9 - 11
		3. Vacation Bible School: July 9-13
		4. Knights of Columbus Fish Dinners
	3. Pastor’s Report: Fr. Michael Reporting
		1. Diocesan updates
		2. Parish updates
			1. Households/Diocesan pledges updates
			2. Visioning Process update
			3. Front Exterior update
			4. HVAC Project update
			5. Parish Events
			6. Season of Lent
2. **Committee Reports**
	1. Alumni: Erin/Chris C reporting
		1. Committee met: Reviewed goals and began discussion on alumni luncheon
	2. Enrichment: Chris N reporting
		1. STRIDE: No interested students yet
		2. Chess Club met
	3. Enrollment: Chris C reporting
		1. Parent ambassadors update
		2. Discussion on volunteers
	4. Finance (School): Ryan reporting
		1. 2018-2019 proposed tuition: $100 increase to all except PS 3; MS tech fee going from $65 to $90 = $3,150 base tuition
			1. Chris C made a motion to approve; Molly Pigneri seconded the motion. The motion passed on a voice vote.
	5. Policy & Personnel:
		1. Policy 501.4 will be addressed under new business
3. **Liaison Reports**
	1. Athletics: Thomas reporting
		1. Thank you from David Kerr for help at basketball tournament
		2. Track: Launch email went out
	2. Marketing: No report
	3. Finance Council (Parish): Ryan reporting
		1. HVAC and building updates from Fr. Michael’s report
		2. Budget updates
	4. PTO: Email from Mary Frances
		1. Roles still need to be filled for next year (President, Vice President, SCRIP, Boutique, Walk-A-Thon)
		2. Discussion on volunteers
	5. SIAC/Wellness: No Report
	6. Technology Committee: Chris Nigg reporting
		1. Discussed tech fee
		2. Grants being written for Chromebooks
		3. Technology into the future
			1. Internet connection and bandwidth will need addressed at some point
			2. Firewall will need addressed at some point
			3. Computer lab computers will need phased out and replaced in the next few years
		4. Mindstorm and First Lego League
4. **Old Business**
5. **New Business**
	1. Policy 501.4 proposal (text below)
		1. Discussion
		2. Chris Cowherd made a motion to approve. Thomas Sherzan seconded the motion. First approval passed on a voice vote. Second approval will happen electronically prior to February 15th.
	2. Next meeting: moved from March 8 to March 6th
6. **President’s Report:**
7. **Adjournment:** Chris Nigg made a motion to adjourn. Chris Cowherd seconded the motion.
8. **Closing Prayer:** Fr. Michael

**HOLY TRINITY**  501.4

**BOARD OF EDUCATION**

Admission: Kids Connection Wrap Around Childcare

It is a regulation of the Holy Trinity Board of Education that application for placement in the Kids Connection Wrap Around Childcare will be considered according to:

1. Compliance with the Department of Human Services on childcare class size limits, as follows:
	1. 15 students for the AM session
	2. 15 students for the PM session
2. Parent/custodian/guardian compliance with the Board of Education policy on financial obligations (policy 501.8)
3. Enrollment priority. Preference in each category is given to students needing full-time childcare. In most cases, placement in sessions will be granted in order of registration completion:
	1. Students or siblings of students currently enrolled in Holy Trinity Catholic School with preference given to those previously enrolled in wrap around care.
	2. Children of Holy Trinity parishioners and employees, according to the date registered in the parish.
	3. New students from other Catholic parishes.
	4. New non-Catholic students.

The Kids Connection Director will place names of those students who are not admitted on a waiting list for the remainder of the current school year.

February 15th is the date annually by which current students must enroll to reserve their enrollment priority.  After such date, enrollment will be on a first come, first served basis.