Holy Trinity Board of Education Meeting Minutes

April 12, 2018

Regular Session

Meeting was called to order by Ryan Fox.

1. **Opening Prayer:** Fr. Michael Amadeo
2. **Roll Call**

Members Present: Ryan Fox, Molly Pigneri, Chris Nigg, Thomas Sherzan, Erin Grillot, Jolene Edgington, Melissa Garton, Sheila Goode, Fr. Michael, Anne Franklin,

Members Absent: Chris Cowherd (excused)

Staff Present: John Mertes, Andrea Carmichael, Kandice Roethler

Recording Secretary: Susan Fenton

Guests Present: Amanda and David Nagel and Scott and Deb Lundstrom

1. **Approval of Agenda**

Chris Nigg made a motion to approve the agenda. Sheila Goode seconded the motion.

1. **Open Forum:** Amanda Nagel discussed her concerns with the bullying policy at the school. She presented a letter from another family with similar concerns.
2. **Review of Board Minutes**

Molly Pigneri made a motion to approve the minutes from the March meeting. Erin Grillot seconded the motion.

1. **Administrative Reports**
   1. Principal’s Report: Anne Franklin reporting
      1. Enrollment update – 439 – started year at 435
      2. Review of Past Events: Lent 2018, Living Stations of the Cross, Middle School Retreat with 5th graders as guests, Donuts with Dad
      3. Upcoming events: Artist in Residence – “Real Food 4 Kids, Culinary Arts Experience, Gala is on April 27 (Heroes of Holy Trinity), Musical is May 3 and 4 (Shrek)
      4. Grant updates: Governor’s Scale-Up Stem Initiative: Received Stem in Action grant
      5. Year Book has been sent to print. Thank you to Emily Hopkins for all her work in leading the student club.
      6. Media Center Remodel: Chairs tables, circulation desk, storage, carpet and paint have been purchased. Anne Franklin reviewed the new layout of the library.
      7. Registration for 2018-2019 school year: 421
   2. Religious Education Report: John Mertes Reporting
      1. Youth Ministry update: Celebrate will be suspended; will begin using the Catechist of the Good Shepard and will be moved to Wednesday evenings.
      2. Vacation Bible School: July 9-13
      3. 1st Eucharist is April 21 and 22, with 57 children are participating
   3. Pastor’s Report: Fr. Michael Amadeo Reporting
      1. Diocesan updates: Meitler Group based out of Milwaukee has been chosen to conduct a study of the Catholic Schools in SW Diocese. Conversations have begun with Board of Education members, School Administrators and Pastors.
      2. Parish updates
         1. Households/Diocesan pledges updates – Parish goal is $104,902 - % to goal is 48%
         2. Visioning Process update – Six subcommittees have met at least twice
         3. Front Exterior update – Landscape architect has developed a plan. Next step is RFP
         4. HVAC Project update
         5. Parish Events – garage sale net revenue $13,000. Parish directories will be distributed the weekend of May 5 and 6
         6. Season of Lent – 3 individuals baptized and 6 individuals confirmed
2. **Committee Reports**
   1. Alumni: No report
   2. Enrichment: Chris Nigg reporting
      1. Hyper stream visited Pioneer
      2. Chess Club discussion
   3. Enrollment: No Report
   4. Finance (School): No Report
   5. Policy & Personnel: No Report
3. **Liaison Reports** 
   1. Athletics: Melissa Garton reporting
      1. Discussion of budget for the athletics department
      2. Track: Practices and meets have been postponed due to weather
   2. Marketing: No report
   3. Finance Council (Parish): No meeting due to spring break
   4. PTO: Molly Pigneri reported that key roles have been filled
   5. SIAC/Wellness: Wellness committee met and discussed goals of nutrition, physical activity and other school based activities. Discussion included potentially moving recess before lunch.
   6. Technology Committee: No Report
4. **Old Business**
   1. Thomas Sherzan reported on his ideas to streamline the BOE constitution and policies.
   2. Molly Pigneri discussed the 2018-2019 Board of Education Elections and ways to promote members of the church community to run for election. Announcements will be made at masses encouraging parishioners to run for BOE.
5. **New Business**
   1. Anne Franklin discussed and reviewed the 2018-2019 school calendar. The calendar was approved by a motion by Thomas Sherzan and seconded by Molly Pigneri. Following the meeting, it was discovered that a bill in the legislature, SF 2064, did not pass. This bill dealt with the school start date and had been the basis for the school calendar adopted by the board. The revised calendar summary of the changes are: Welcome back night moved to **Tues, Aug 21st;** DK-8 start dates moved from Wed, Aug 22nd to **Thurs, Aug 23rd and;** PS 3's & 4's start dates moved to **Mon & Tues, Aug 27 & 28.** The board voted via email in support of these changes.
   2. Diocesan Visioning – recaps of previous meetings were provided by Ryan Fox, Thomas Sherzan and Father Michael Amadeo.
   3. Next meeting: Thursday, May 10 at 6:00 PM
6. **President’s Report: No Report**
7. **Adjournment:** Chris Nigg made a motion to adjourn. Molly Pigneri seconded the motion.
8. **Closing Prayer:** Fr. Michael Amadeo
9. **Closed Session:** The Board met in closed session.