

HOLY TRINITY FINANCE COUNCIL

Thursday, February 18, 2021 @ 6:30pm
Virtual meeting hosted by Mary Gisler

Attendees: Shane Raemaker, Andy Negrete, Kathy Pitsor, Glen Hall, Fr. Neal, Mary Gisler

6:30 Opening Prayer – Led by Fr. Neal

6:35 Business Manager- Mary Gisler

- ADA – 2021 goal is \$111,754. Discussed that we will not anticipate a refund for budget purposes. Kickoff is weekend of March 6-7.
- Covid – employee vaccinations started. Shane suggested that the school put out another email reminder to families that there WILL be school on Friday, 2/26, until 1pm, and not cancelled as previously planned. Staff will get their second round of vaccinations after 1pm that day.
- FEMA – Our first FEMA claim has been approved, but Mary has still not seen the exact dollar amount that was awarded. She received a document showing that the application has been reviewed by a federal FEMA contractor and approved.
- PPP – Group discussed proposal from BOE that employees be given another bonus. The group discussed that HT has already spend around \$25,000 on bonuses and payment to employees who were not required to come to work during our shutdown in the spring. In addition, there will be gala or garage sale this spring. So we will have to wait and consider this later in the fiscal year.
- Internet/E-rate plans – Mary reported that we have received bids for internet (fiber and coax) from Mediacom and UPC. She will be reviewing these to see if we can increase bandwidth at a reduced price. She will report on this next month. Jim Grife is consulting on the category II (hardware) portion of our E-Rate submissions. Jim developed the written specs for the proposal, and we have at least one bid for this.
- Finance reports – no questions at this time. Questions/comments will be forwarded to Mary by email.
- Budget – a draft budget was sent to members on 2.17. Members will review and send their comments to Mary. Approval will come at a later date. Father Neal explained the general goals of the Diocesan Schools' Office regionalization plan to the group. Goals include standard tuition (of \$5,000) and standardized teacher salaries (Dowling pay scale). There will be a capital campaign to create an endowment to fund tuition assistance. This plan proposes to take advantage of cost savings in efficiency of operations.
- Glen asked that Mary develop a report on the % of school budget covered by Parish Contributions over the last 5 years or so. Mary will provide this report next week.

6:55 Director of Operations – Andy Negrete

- Roofing project – Work will start on roofing, hopefully over spring break. The contractor has gotten behind due to the extreme cold weather. Andy has also arranged for another contractor to run a gas line to the MS A/C units, which are capable of generating heat. Once gas is run, these units will heat MS Classrooms and the boiler issues in that area will be resolved.
- Gala – Andy reported that there was substantial input from community members against moving the gala to next fall. He is thinking that we will have the gala next spring, and that there will be no gala this year. There may be an opportunity for some other creative fundraising activities in the fall. Safety – Snow removal crew is doing a good job of keeping walks cleared and salted. The group talked “safety”.

7:05 Board of Ed – Shane Ramaeker - Shane reported on behalf of the Board that moving the gala to the Fall was a big concern for parents. He thought that families had budgeted some funds for the Gala this spring and that maybe we could have a scaled-down event.

7:15 Adjourned .