

HOLY TRINITY FINANCE COUNCIL

Thursday, October 21, 2021 @ 6:30pm

Meeting hosted by Mary Gisler in HT MC also hosted virtually on Zoom

Attendance: Mary G., Bill M., Andy, Tom N., Glen H

6:32 Opening Prayer – Led by Mary

6:33 Presentation by Phil Lockwood from Lockwood Investments regarding HT School Endowment. Phil wanted to touch based with FC members, with a goal of assisting us in determining/affirming the parameters and guidelines used to manage the portfolio. There was general discussion of portfolio balance and possible options. The Council agreed to review the by-laws and determine if any change in strategy may be needed, as well as near and long term goals for use of the Foundation funds. The Council also agreed that they will have to consider the impacts of school regionalization on the future use of the School Foundation.

7:15 Business Manager- Mary Gisler

- School Enrollment/Change Out of Parish Tuition – Mary reported that she developed a preliminary budget for 2022-23 and presented proposed tuition rates to BOE Finance members. She also shared a sheet of current tuition rates at all the metro area schools. Board members will be presenting this increase proposal at their November meeting.
- Financial reports/questions – Mary presented a report on the September Financials by email to Council members. There was discussion of budget variance for certain KC and PS income/expense. Members also discussed Building/Maintenance expense.
- Short discussion was had about the need for Multi Factor Authentication for network login in order to be able to have Cyber-insurance. Tom and Mary reported about this briefly, as they are both on the Diocesan Risk Management Committee.

7:40 Director of Operations – Andy Negrete

- Smoke detectors/alarms in church building – Still in progress; being installed by ATech; This is taking a while to complete because of limited availability of the church.
- Church Doors – new church doors have been purchased

7:45 Safety Items

- Andy is going to try to get a mud-jacking company out to level the sidewalks around campus before the very cold weather sets in.
- Andy reported completing two sets of "Safety Audit" forms from the Diocese – one for the entire parish and school, and one just for the school. Mary will reach out to the Diocese to see why two different audits were being conducted.
- Safety improvements – the new smoke detectors and fire alarms in the church will improve safety and response time in case of fire. New doors for the church have been ordered. These will be able to be added to the existing door control system, and be electronically programmed open/closed, which will help prevent the doors being left open inadvertently.
- No slips/trips or other workplace injuries to report during the quarter.
- Andy received notice from the city that they will be replacing/upgrading the crosswalk lights. This will be done between June 1 and Aug 5 2022. The city will pay \$150 for an easement while the work is being conducted. Andy also noted that we still employ a crossing guard.

Board of Ed – no report.

7:55 Adjourn