

HOLY TRINITY FINANCE COUNCIL – MEETING MINUTES

Thursday, October 22, 2020 @ 6:30pm

Virtual meeting hosted by Mary Gisler

Members present: Fr. Neal, Andy Negrete, Mary Gisler, Shane Ramaeker, Bill Moore,
Glen Hall

6:32 p.m. Opening Prayer – Father Mark

Business Manager- Mary Gisler

- Changing Banks – HT is moving its operations banking to Bankers Trust from Green State Credit Union. The transition is not complete, pending transfer of some direct deposit items which are taking longer than anticipated to switch over.
- PPP/FEMA – PPP loan of \$404,800 through Bankers Trust. Forgiveness application and supporting documents have been submitted to BT and are under review there before BT submits to the SBA.. Anticipate forgiveness finalization will take 3-4 months. FEMA claim is open and Mary is tracking related expenses. This process will also take a long time, as FEMA is backlogged. No expenses after September 15 will be considered.
- New Council member(s) – the Council was asked to consider parishioners who might be a good addition and to bring their names to Father’s attention.
- Financial reports/questions – The Dowling Subsidy is over budget due to payment made early. This should be rectified in next months’ reports.

Board of Ed – Shane Ramaeker – no report

Budget Sub Committee – will discuss next month

Buildings & Grounds & Safety Sub Committee – Andy Negrete

- B&G update – We spent a lot of time over summer cleaning, purchasing and installing PPE. Andy has substantial inventory of supplies in his office. Much of this will be submitted for cost recovery through FEMA. The only major project for the summer was completion of new flooring in the Elementary building. We eliminated the FT evening custodial position. This had been under consideration for some time, and would save up to \$8,000 per year (pre-covid). Our former cleaning service, Smart Clean, was found to not be performing as required. Their pricing for Covid-19 cleaning, and lack of performance, moved us to look at other companies. After getting bids, we contracted with ServiceMaster. They met Smart Clean’s pricing, but provided ionized cleaning, as well as bringing all their own equipment and product, for the same price. So far, we have been very satisfied with the level of cleaning.

- Safety – Andy completed and returned the Annual Self Inspection Report from Catholic Mutual/Diocese. He suggested that B&G volunteers could join him for a campus walk-through in the spring.
- Was there damage from the Derecho? Andy reported no damage other than downed tree branches. The walk-in freezer stayed sealed tight, so there was no loss there. There was food lost from the Rectory, as Father Mark was on vacation, and no one got to the rectory in time to save the food.

Pastoral Council/Other - Fr. Mark; no report

7:00 p.m. Meeting Adjourned.