**Holy Trinity Parish Board of Education**

**Agenda** | **February 13, 2020**

**6:00 p.m. 6th grade classroom**

1. **Opening Prayer**
2. **Roll Call**

Members Present: Fr. Mark, Erin Grillot, Matt Koester, Christa Baker, Susan Fenton, Mike Johnson, Brant Kahler, Jolene Edgington, Shane Raemaker, Tim Hanrahan

Members Absent: None

Staff Present: Dr. Anne Franklin, John Mertes, Delaney Lynch, and Andrea Carmichael

Guests: Rebecca Hunt

Recording Secretary: Anne Broderick

1. **Approval of** [**Agenda**](https://docs.google.com/document/d/1gATW-h-0jS71y7MQou_AHCDRxoulrmMuttHnTegw8G8/edit?usp=sharing) (Tim Hanrahan moved, Jolene Edgington second)
2. **Review & Approval of Board Minutes from** [**January**](https://docs.google.com/document/d/1FG-l7rfQwTfv_yP5QwvH-AkrpFjN0tRr0J9K5dVvIiQ/edit?usp=sharing) (Mike Johnson moved, Christa Baker second)
3. **Open Forum** (none)
4. **Administrative Reports**
   1. Principal’s [Report](https://docs.google.com/document/d/1oSxyKU8N7cOWIT4HTPWPbxXBl0WLheJk7uTihmaNBuM/edit?usp=sharing)
      1. If anyone can help…CTO/529 information night Feb. 27.
      2. Opera Iowa returning
   2. Pastor’s [Report](https://drive.google.com/file/d/0B2igJBkbgPTSdF9vWmItQlZnR1VaMkJoVkxVeElQSDByTldn/view?usp=sharing)
      1. Regina Montgomery is taking a new position.
      2. Moving a few accounts, was earning .1%, moved to Southwest Iowa Foundation at 3.5%, we are in complete control of them, the accounts are accessible
   3. Religious Education [Report](https://drive.google.com/file/d/1n2TXHDGP7absasgqGZNI-nKBDUoqXB4F/view?usp=sharing)
      1. [Generations of Faith](https://drive.google.com/file/d/0B2igJBkbgPTSME5aZENTQ2dVdUZwMUplMVg2SDgzRGxFNjFB/view?usp=sharing)—2 presentations, both the same, for all ages
   4. Director of Engagement [Report](https://drive.google.com/file/d/1xh0Y-L0tyzZQC1g6CF22cm9kGNOSaTtr/view?usp=sharing)
      1. Update on enrollment for 2020-2021
      2. Overall happy with changes for early childhood—what is coming for all in diocese soon
      3. Centennial Blend—Grounds for Celebration
5. [**Committee Reports & Updates**](https://drive.google.com/open?id=1c-zv9C9E86TDmX0FR3X7HGeOq9G9q2ALSwJ9Mxo3rl8)

[Goals](https://docs.google.com/document/d/1pQiCYoFQWO0l7e3EFFrk1ObssfcY3lX6leFZRS5TcOk/edit?usp=sharing) for 2019-2020: Please send an update, what you have accomplished, something that could also be helpful for future board members to see where you have been, where you were trying to go.

* 1. Enrichment
  2. Marketing & Enrollment
  3. Policy & Personnel
  4. School Finance
  5. Nomination Committee

1. [**Liaison Committee Reports & Updates**](https://drive.google.com/open?id=1c-zv9C9E86TDmX0FR3X7HGeOq9G9q2ALSwJ9Mxo3rl8) 
   1. Athletics
   2. Alumni
   3. Centennial Celebration
   4. Faith Formation
   5. Finance Council (Parish)
   6. PTO
   7. Technology
   8. Visioning
      1. January Meeting [Notes](https://drive.google.com/file/d/1VEGWGYgTOsK8fqC-xQ4dIIbSjxVjYGnk/view?usp=sharing)
      2. October Meeting [Notes](https://docs.google.com/document/d/1gaX6isdNe2BnSEzO6Z6eQrBNjXmwPQsujgwa_0KOnb8/edit?usp=sharing)
2. **New Business**
   1. [Tuition](https://drive.google.com/open?id=1v_HNj2B0SwqMlNR0mf5hBJATFFdAppct) Vote
      1. Trying to keep in line with previous increases, about 4-5% increase
      2. No additional financial aid for next year, last year opened CTO up to more people, but no increase in funds, should be a little better coming up this schoolyear
      3. Need to catch up with regional process from the diocese
      4. We are 3rd most affordable in the metro
      5. Officially vote on tuition (Shane Raemaker—motion, Brant Kahler second; all were in favor, no—none)
      6. Will send out a note about the increase will include actual costs, parish picks up half
   2. BOE Constitution
      1. Review proposed [document](https://drive.google.com/file/d/1I7MrpJvq0qFKw8eZ2Yuwc1kPCS6w-5HI/view). Official vote will take place at the April meeting.
      2. Thank you to the policy committee. Must announce to the community and then can vote 15 days later, any changes so we can vote in April? No changes asked for to this document.
   3. Policy Revisions and 1st Vote
      1. [310.2](https://drive.google.com/file/d/1OjVtoCbMfdmKnyQMBgawSB8A6hMF1l6U/view?usp=sharing) Brant Kahler move, Jolene Edgington second, none opposed, all in support
      2. [414.1](https://drive.google.com/file/d/1POQ10n6Wq-q8geNI45ul16j_xmZ1_PNM/view?usp=sharing) Susan Fenton move, Jolene Edgington second, none opposed, all in support
      3. [414.3](https://drive.google.com/file/d/1fN3E6C15mBw2dlQLaqCLW25siw5Ik8Nb/view?usp=sharing) Brant Kahler move, Jolene Edgington second, none opposed, all in support
         1. Some explanation about this change, making it so if some changes are made in future would not have to change the board policy.
      4. [420.1](https://drive.google.com/file/d/1xQK-tm8oGnQOk9Ek_wJwqxMezPbwKUhW/view?usp=sharing) Susan Fenton move, Jolene Edgington second, none opposed, all in support
      5. [420.2](https://drive.google.com/file/d/1eXwja_cUnZg6loYSLMaP-f6by4opKXaG/view?usp=sharing) Mike Johnson move, Jolene Edgington second, none opposed, all in support
      6. [424.3](https://drive.google.com/file/d/1XZp_uIb4iGGLuFQLs-FomFsvtcqtepqk/view?usp=sharing) Shane Raemaker move, Jolene Edgington second, none opposed, all in support
      7. [501.3](https://drive.google.com/file/d/1gtLxmgdT6osG99HQIItOgIf0UtEblfGj/view?usp=sharing) Tim Hanrahan move, Susan Fenton second, none opposed, all in support
      8. 501.8E1 Brant Kahler move, Tim Hanrahan second, none opposed, all in support
         1. Being removed
         2. Project Hope—being replaced
      9. [501.8E2](https://drive.google.com/file/d/1XIYvB28-BuWLNgXXm0VDy6oClNk__VQm/view?usp=sharing) Shane Raemaker move, Jolene Edgington second, none opposed, all in support
   4. [SWOT Analysis](https://docs.google.com/document/d/1burYx3nt-5JJiblWgrsYNA--fDXrSgjw6Y6Xe7C8aTo/edit?usp=sharing)
      1. Will spend 20-30 minutes compiling and discussing SWOT analysis and what BOE members can do to help impact
      2. Some places have this as a committee, we have not because we have a visioning committee, didn’t want to be redundant
      3. Spent 10 minutes or so on Strengths and Weaknesses
   5. Internal Elements: Strengths & Weaknesses
   6. External Elements: Opportunities and Threats
3. **Old Business**
   1. Student Service Learning/Service Opportunities
      1. List of current [opportunities](https://docs.google.com/document/d/1eD-q7P1yws5TmZ9dAj25cBK3ct7GEWa2kfzdvuPkjes/edit)
      2. Move to look at this next meeting…
   2. Early Childhood changes
4. **President’s Report**
   1. [Reviews](https://docs.google.com/document/d/1qRJEEnvTJKC7cpUFkXnsWlCRGzcEXUXK2F6Ub2lyRmI/edit?usp=sharing) (Google, Facebook, Niche, GreatSchools)
      1. Action Item--Please do a review before the next meeting…
   2. Spring Teacher Appreciation
      1. Looking at a breakfast again (easier to be with the teachers)
   3. Next Meeting -- April 2
   4. Anne brought up calendar—has been given the information, please continue to do that in case this group of parents sees something—so many details, moving to full days off on Friday and Monday, HT meet in morning, PLC in afternoon with diocese
5. **Adjournment**
6. **Closing Prayer**