

Holy Trinity Board of Education Meeting Minutes
August 9, 2018
Regular Session

I. Opening Prayer: Fr. Mark Neal

II. Roll Call:

Members Present: Molly Pigneri, Sheila Goode, Chris Nigg, Jolene Edgington, Thomas Sherzan, Susan Fenton, Mike Johnson, Matt Koester, Fr. Neal, Anne Franklin

Off Present: John Mertes, Jodi Safris

Recording Secretary: Sherri Long

Guest Present: Dr. Tracy Bonday, Diocesan, Superintendent of Schools

III. Approval of Agenda

Chris Nigg made a motion to approve the agenda. Thomas Sherzan seconded the motion.

IV. Review of Board Minutes

Molly Pigneri made a motion to approve the minutes from the June meeting. Chris Nigg seconded the motion.

V. Administrative Reports

A. Principal's Report: Anne Franklin reporting

1. Enrollment update – 2018/19 school year – 423
2. Review of current marketing efforts: Bulletin announcements at St. Mary's, All Saints and St. Cate's; coordinating with St. Mary's to speak at masses and sending mailing to their families with school age children; new signage in front highlighting tuition transfer grant and before/after school care program; ads in Beaverdale Living over the summer; ads also in Windsor Heights, Johnston and Des Moines West in July; ad in DM Parent magazine in August; booth at Kids Expo on September 15th – new event sponsored by DM Parent magazine
3. Review of completed projects throughout the summer including projects required due to flooding at the end of June
4. Review of past events: popsicles with the principal and pastor
5. Review of upcoming events: new teacher orientation, teachers report, first day of school, Fall Festival
6. Review of 2018-2019 initiatives
7. Hiring of Title 1 math teacher

B. Religious Education Report: John Mertes reporting

1. Faith Formation update: Jesse Manibusan is coming to Holy Trinity for a parish mission September 9-11
2. Looking into possibility of three large group faith formation opportunities
3. 200 volunteers and children participated in Vacation Bible School in July.

C. Pastor's Report: Fr. Mark Neal reporting

1. Father Neal will be installed by the Bishop the weekend of August 18-19, 2018.
2. Church projects: new sound and lighting systems have been installed

VI. Committee Reports

- A. Alumni: No report
- B. Enrichment: No report
- C. Enrollment: No report
- D. Finance (School): No report
- E. Policy & Personnel: No report

VII. Liaison Reports

- A. Athletics: Mr. Nash is the new athletic director
- B. Marketing: No report
- C. Finance Council (Parish): No report
- D. PTO: No report
- E. Wellness: No report
- F. Technology Committee: No report

VIII. Old Business

1. Thomas Sherzan reported on the BOE constitution and policies were reviewed by the committee and updates will be presented for consideration at the September meeting.

IX. New Business:

- A. Dr. Tracy Bonday reported on the Key Findings from the Diocesan Schools Visioning Process prepared by Meitler Consulting. Dr. Bonday asked the board for insights into areas for improvement or concern at our school. Anne Franklin captured and submitted the Board's responses.
- B. Next meeting: September 13th at 6:00 p.m. Discussed changing dates of future meetings to the following dates: October 16th; December 6th; February 7th and March 12th.

- X. President's Report:** Molly discussed assignments of board members to the various committees. Assignments are as follows:

Board of Ed Committees

Alumni - Erin, Matt

Enrichment - Chris N, Erin

Enrollment - Sheila, Jolene

Finance (School) - Thomas, Matt, Mike

Policy and Personnel - Molly, Sheila, Jolene

Liaison Committees

Athletics - Thomas, Mike

Marketing - Molly, Erin, Susan

Parish Finance - Thomas, Mike

PTO - Molly, Susan

SIAC - Chris N, Jolene, Sheila

Wellness - Mike J and Susan F

Technology - Chris N, Matt

XI. Adjournment: Molly moved to adjourn the meeting. The motion was seconded by Thomas