

Holy Trinity Board of Education Meeting Minutes  
May 9, 2019  
Regular Session—6:00 pm

Meeting was called to order at 6:00pm by Molly Pigneri

- I. Opening Prayer:** John Mertes
- II. Welcome to Shane Ramaeker,** new board member serving out Thomas' term after his resignation due to policy 220.1
- III. Roll Call**
  - a. Members Present: Molly Pigneri, Chris Nigg, Jolene Edgington, Shane Ramaeker, Susan Fenton, Christa Baker, Matt Koester, Mike Johnson, Erin Grillot
  - b. Members Absent: Fr. Mark
  - c. Staff Present: Dr. Anne Franklin, Jennifer Hopkins, John Mertes, and Melissa Heller
  - d. Guests:
  - e. Recording Secretary: Erin Grillot
- IV. Approval of Agenda**
  - a. Susan Fenton made a motion to approve the agenda; Jolene Edgington seconded the motion.
- V. Open Forum:** None
- VI. Review of Board Minutes**
  - a. Request to remove a duplicative "first" from first Eucharist Retreat. With this change, Chris Nigg made a motion to approve the minutes from the April meeting. Mike Johnson seconded the motion.
- VII. Administrative Reports**
  - a. Marketing Report: Melissa Heller reporting
    - i. No change in current enrollment (428)
    - ii. Next year: 393 + 15 not finalized
    - iii. Recent Marketing events summary
    - iv. Facebook campaigns – ask board to push/get involved in sharing posts, liking page, leaving review
  - b. Principal's Report: Anne Franklin reporting
    - i. Past/Upcoming Events Summary
    - ii. Update and discussion on hiring summary for 2019-2020 school year
    - iii. Strategic Planning Update
      1. Des Moines Regional System
      2. Wednesday Early Outs
  - c. Religious Education: John Mertes reporting
    - i. First Communion recap
    - ii. NCYC update
    - iii. Net Retreats: Very positive feedback
      1. Discussion on future potential
  - d. Pastor's Report: None
- VIII. Technology Report:** Chris Nigg reporting

- a. 4th and 5th grade Chrome Book Carts will be replaced and 5th grade is getting a second cart
- b. Server being replaced
- c. STEM updates: Sphero and SAM Labs Steam Kit
- d. Half of the computers in the stem lab will be 2-in-1 computers

**IX. Committee Reports**

- a. Alumni: Erin Grillot reporting
  - i. Luncheon will be on Thursday 5/23
- b. Policy & Personnel: No Update
- c. Enrichment: No Update

**X. Liaison Reports**

- a. Athletics:
  - i. Track team has one more meet; then end of the year banquet
- b. Finance Council (Parish): No Update
- c. School Finance Council: No Update
- d. PTO: No Update from PTO
  - i. No new leadership coming in for next year
  - ii. Discussion on PTO status
- e. Faith Formation: No Update

**XI. New Business**

**XII. Old Business**

- a. BOE Constitution
  - i. Moving vote to next meeting so that diocese can review the changes

**XIII. President's Report: None**

**XIV. Adjournment**

- a. Mike made a motion to adjourn; Susan seconded the motion.

**XV. Closing Prayer: John Mertes**