

Minutes

Holy Trinity Parish of Board of Education Minutes

March 12, 2019

Opening prayer was given by Father Mark Neal

Roll call: Members present: Father Mark Neal, Jodi Safris (on behalf of Dr. Anne Franklin), Molly Pigneri, Thomas Sherzan, Christa Baker, Susan Fenton, Jolene Edgington, Erin Grillot, Mike Johnson, Matt Koester, Chris Nigg. Staff present: John Mertes, Jennifer Hopkins

Approval of Agenda: Thomas Sherzan and Mike Johnson moved and seconded the approval of the meeting's agenda.

Review of Board Minutes from Previous Meeting: The minutes were approved after a motion by Mike Johnson and Thomas Sherzan.

Administrative reports:

Marketing: Melissa Heller provided a written report on marketing and enrollment activities.

- Number of students enrolled at school is 428.
- Registration for 2019-2020 school year is 365 (enrolled) and 39 (not registered or pending)
- Continuing to follow up with families to complete registration
- Tours continue to be scheduled
- Placing ads in Beaverdale Living Magazine in March.
- Creating fliers for area preschools
- Facebook ads
- Spring director marketing campaign: Flynn Wright is going to spec out a mail pack utilizing the proposed 8 zip code list plus the addition of Johnston. Estimated cost of the mailing is \$800.
- Continuing to work on website redesign
- Concepts in development of logo

School Report:

- Jodi Safris provided updates on school enrollment (428 students)
- Teacher contracts are being sent out
- Update on breakfast with VIP

Faith Formation Report:

- John Mertes reported that VBS is schedule for July 8 – 12

Pastor Report:

- Work should begin on the parish front plaza as soon as the third week of April and a contractor has been hired.

Committee Reports:

Alumni: The alumni luncheon will be held in the media center on May 23 or 24.

Policy and Personnel: Board discussed changing wording in the policy to clarify that Board members who have family members who apply for employment should not be present in the room during discussions. It was also decided that it should be clarified that if a Board members seeks employment at Holy Trinity, they shall not participate in discussion about employment. First vote to approve updated policy passed. Second vote will be held in April.

Enrichment:

- Parochial Chess Club tournament is coming up
- Mrs. Roby would like feedback on STEM club enthusiasm

Liaison reports:

Athletics:

- 5th – 8th grade track has started
- Mr. Nash is looking to have a central storage area for sports equipment

Parish Finance Council: No report

School Finance:

A vote was taken by the board to increase tuition by \$125 for the 2019-2020 school year. The motion was made by Susan Fenton and seconded by Jolene Edgington.

PTO:

- HT Gala will be held on Saturday, April 6
- May 6, an artist in resident will be at the school

Technology: No report

Faith Formation: We need two people to serve as a liaison between the board at religious education. It was decided that the Board will take turns attending meetings until the Fall 2019 so new BOE members could be assigned to committee.

New Business:

Susan Fenton, Molly Pigneri and Father Mark Neal discussed the ideas presented at the Diocesan Catholic Schools Summit hosted by Bishop Pates.

Old Business: Board of Education Constitution voted for the second time to approve new constitution. A final vote and approval is planned for the May meeting, with notice provided to the parish prior to the meeting.

President's Report:

Next meeting is on Thursday, April 11 at 6:00 PM in the media center

Adjournment

Closing prayer was delivered by Molly Pigneri