

Holy Trinity Board of Education Meeting Minutes  
January 10, 2019  
Regular Session—6:00 pm

Meeting was called to order at 6:00pm by Molly Pigneri

**I. Opening Prayer:** Fr. Mark

**II. Roll Call**

Members Present: Molly Pigneri, Chris Nigg, Jolene Edgington, Thomas Sherzan, Susan Fenton, Christa Baker, Matt Koester, Mike Jonson, Erin Grillot, Fr. Mark

Members Absent:

Staff Present: Jodi Safris, Jennifer Hopkins, John Mertes

Guests:

Recording Secretary: Erin Grillot

**III. Approval of Agenda**

Chris Nigg made a motion to approve the agenda; Jolene Edgington seconded the motion.

**IV. Open Forum:** None

**V. Review of Board Minutes**

The request to update working on the constitution form “first reading of” to “review of. With this change, Molly Pigneri made a motion to approve the minutes from the December meeting. Thomas Sherzan seconded the motion.

**VI. Administrative Reports**

- A. School Report: Jodi Safris Reporting
  - a. Current registration number is 429 (+2 since last report)
  - b. Iowa assessments coming up
  - c. Kindergarten Round-Up and Preschool information night were January 7
  - d. Teacher professional development
  - e. Catholic Schools Week is January 27-February 1
  - f. Past Events
  - g. Upcoming Events
  - h. Technology fee discussion
  - i. Muffins w Mom and Donuts w Dad discussion
- B. Religious Education/Faith Formation Report: John Mertes reporting
  - a. Preparing for Christy’s upcoming maternity leave
  - b. Completed first reconciliation
  - c. First eucharist prep starting – 45 students
  - d. Advent giving tree: almost \$3,000 donated in just monetary donation plus all of the items/gifts
  - e. Faith Formation adopted a family
- C. Pastor’s Report: Fr. Mark reporting
  - a. Visioning work continuing---a faith formation survey went out
  - b. Plaza project: construction documents have been sent out for bids and are due back by the end of the month
    - 1. Goal is to break ground by spring and be done before school starts
  - c. Halfway through the fiscal year; church overall income is \$25,000 behind budget but no concerns

**VIII. Committee Reports**

- A. Alumni: Erin Grillot reporting
  - a. Met to discuss committee goals and action items

- b. Working on senior luncheon
- B. Policy and Personnel: Molly Pigneri reporting
  - a. Align policy 220.1 with diocesan policy
  - b. First reading
  - c. Erin Grillot motioned to approve the change; Thomas Sherzan seconded the motion; all in favor
- C. Enrichment: Chris Nigg reporting
  - a. Discussed Code of Conduct and updated a few areas of wording
  - b. Will be housed in the handbook
- D. Marketing/Enrollment: Molly Pigneri reporting on behalf of Melissa Heller
  - a. Brochures/Reports passed around that had been created
  - b. Reviewed events and projects that had happened
  - c. Discussed upcoming open house
  - d. Update on visioning work

## **VII. Liaison Reports**

- A. Athletics
  - a. Mr. Nash is out on paternity leave
  - b. Hosting basketball tournament on February 16t
- B. Finance Council (Parish): Thomas Sherzan reporting
  - a. Security cameras installed in the church (not due to an incident; just a recommendation from the diocese)
  - b. Doors in the church are getting old
  - c. 2020 is the centennial
- C. School Finance Council: No Report
- D. PTO
  - a. Met Monday night; talked about Catholic School's Week
  - b. \$23,000 raised from Walk-A-Thon
  - c. \$23,000 raised from boutique
  - d. Asked to increase amount to school from the boutique from \$18,000 to \$21,000, which was approved
  - e. Soft walls ordered and will go up during spring break in middle school classrooms
  - f. New flexible seating furniture for middle school
- E. Technology: No Report

## **IX. Old Business**

- A. BOE Constitution
  - a. No discussion; open item closed
  - b. Will have first reading at next meeting

## **X. New Business:**

## **XI. President's Report**

Next meeting is February 7<sup>th</sup> at 6pm

## **XII. Adjournment:**

Chris Nigg and Susan Fenton motioned to adjourn. Jolene Edgington seconded the motion. The motion was passed.

## **XIII: Closing Prayer: Fr. Mark**