# *Apply Now for the 2024 Beaverdale Holiday Boutique*

## Dates

## Friday, November 8th - 5:30 p.m. to 8:30 p.m.

(Set-up begins at 1:00 p.m. and must be completed by 5:15 p.m.) **Saturday, November 9th - 9:00 a.m. to 2:00 p.m.** \*\* Please note you must be available on both days to participate as a vendor.

## 2024 Fee Schedule

\$130.00 - 8 ft wide x 6 ft booth, 2 chairs & 1 additional vendor badge \$10.00 - Electric Fee \$10.00 - Table (8 ft long) Fee – 1 table max per single booth space

#### **APPLICATION PROCESS**

Our application process is as follows:

1 – Complete the online application

2- Applications will be reviewed on an ongoing basis. You will be notified of the status of your application.

3 - Once accepted we will invoice you for the total amount. Payment options are PayPal, credit card or mailing a check to:

Beaverdale Holiday Boutique

2926 Beaver Ave.

Des Moines, IA 50310.

Checks must be made out to Holy Trinity with Beaverdale Holiday Boutique in the memo line.

#### POLICIES

- Applications are to be completed online.
- Applications will not be considered complete until all required information is received including photos. Vendor booths are held with your payment of fees.
- Photos of your products must be emailed with your online application unless you have provided a website or social media page within the application.
- Upon acceptance an invoice will be emailed with the option to pay by credit card through PayPal, PayPal funds or printing the invoice and mailing it in with a check.
- Priority will be given to unique crafters.
- Repeat product categories will be limited to a certain percentage based on the number of vendors.
- Home-based businesses will be limited to one per company.
- The Boutique Committee will review your application and once you receive the invoice you are accepted. You will be notified by email if your application has not been accepted.
- Boutique rules and other information will be sent out via email two weeks prior to the show.

#### (Continued)

# **Questions?**

Please email us at <u>beaverdaleholidayboutique@gmail.com</u>or call Katie (Vendor Coordinator) at 515-491-1377.