

Holy Trinity Parish Board of Education

April 7, 2022

Meeting Minutes - FINAL

- I. **Opening Prayer:** Fr. Mark led the group in opening prayer
- II. **Roll Call**
 - A. **Members Present:** Monica Morrison, Brant Kahler, Brittany Bungert, Tom Satterstrom, Rebecca Hunt, Fr. Mark, Kelly Gray Katie Parmenter, Shane Ramaeker, Ellen Darcy
 - B. **Members Absent:** Christa Baker, Toye Cody
 - C. **Staff Present:** Mrs. Riordan, John Meters
 - D. **Recording Secretary:** Sarah Severson
 - E. **Guests:** Mrs. Riordan
- III. **Approval of Agenda:** Tom motioned for approval; Kelly seconded the motion
- IV. **Review & Approval of Board Minutes from [February](#):** Tom motioned for approval; Ellen seconded the motion
- V. **Administrative Reports**
 - A. Principal's [Report](#)
 1. Guest – Mrs. Riordan: Proposed Therapy Dog
 - a) Has worked with therapy dogs since 1995; Visited surrounding hospitals. now volunteers 2 nights a week at Child Serve. With her retirement she would like to volunteer at HT next year with her Therapy dog – Freddy
 - (1) Freddy is an 8 year old Yorkie (13lbs); certified Therapy dog
 - (2) Allergies – they are hypoallergenic; does not shed
 - b) High level idea – Students would be given the opportunity to read to Freddy. Reading to dogs has been proven to improve reading levels (boost confidence, ect).
 - c) Insurance – covered up to \$2 million; never an incident
 - d) Q – Time allocation with students – 1 dog, multiple?

(1) A – 1 dog; suggest central place, maybe library, kids could read to dog. Maybe 1—15 minutes. Could use as a reward. However the teachers envision the schedule. Could also use with interventionist in classrooms

e) Q – Do we need approval from Dioceses?

(1) A – Will confirm; other schools have dogs

f) Q – What if parents are not supportive?

(1) A – We would allow people to opt out.

g) Board Vote – Unanimous approval; great idea, willing to assist though communication or policy review, etc.

h) Action – Monica to create a permission slip/consent form with option to opt out if they want to

i) Additional Idea – reward let students walk the dog around the track.

2. Monthly updates – Fast test updates, Grandparents day mass coming, Solution Tree conference – 4 attended, teachers have been doing walkthrough of other classrooms

3. Hiring updates - Hired 1st grade teacher, long term sub for PE signed for next year, music interviews still on going, ELA interviewing, hiring additional counselor for another year, interventionist is now hired full time so Sarah D. can now be an instructional coach in the classroom

4. May updates

a) May crowning (month of Mary) service; We will crown both Mary and Joseph

b) MAP/FAST testing ends, 1st communion, K round-up, 8th grade graduation, school picnics are back

c) Q- When do results for FAST come back? A - May, but parents get in Aug

d) Q – Did everyone else accept their contracts? A – Yes

- B. Engagement & Marketing Report – no update
- C. Religious Education [Report](#)
 - 1. Vacation Bible school – Jul 11 -15.
 - a) Volunteers are set
 - b) Ages - K – 5th grade
 - c) Middle/High school are encouraged to help to be “leaders” or to help with daycare for adult volunteers; Need adults to lead the middle/high schoolers
 - d) \$40 per child/100 max
 - e) Financial need/concerns, please reach out
 - 2. 1st communion – 4/30 and 4/31; No restrictions
 - 3. Generation of Faith in March
 - 4. Liturgy committee – restarted, been busy with holy week – no covid restrictions
- D. Fr. Mark Report – Focused on the capital campaign
 - 1. Have 40 volunteers on board – training underway; Coordinators stated HT is leading the way
 - 2. Beginning in May packets will go out; 400 will be personally called. We are “inviting” people to donate, but “invoice”. June – public phase will be done
 - 3. If we meet goal – 15% comes back to school. If we go above, then 75% goes back to school

VI. Old Business

- A. Safety Patrol – Andy is looking into putting speed bumps, speed limit signs, staffing has been better for patrol.
- B. Regionalization
 - 1. BOE/PTO Officers and members staying in place for 2022-2023 school year due to regionalization beginning 2023-2024 school year

2. HT has permission to combine BOE/PTO as soon as we want; need to work out logistics. – We are one of 4 schools to pilot this
 - a) Next year will be an interim year; By 2023-2024 will be one organization. Will be important for us to maintain the advisory function the board plays. Hours are needed in PTO
 - b) Preliminary idea – combined meeting, bridge version of the school board meeting, agenda, reports, admin – Brant to oversee. Then the committee reports will be ran by Kaela
 - c) Time limits will be on agenda – reports will be provided ahead of time and people will read prior; Questions to be brought
 - d) Expectation – all school board members to continue next year
 - e) We will push for childcare during meetings so both parents can come
 - f) After May training, will have more info on this
 - g) Committees – We have a lot of duplications that can be removed
 - h) Goal – June meeting roll out the intentions which would begin in Aug
 - (1) Q – Same cadence as board? A - Yes
 - i) Assigning specific events by grade band – walkathon for smaller families. Helps target the group better.

VII. New Business - None

VIII. Standing Committees: Reports

- A. Enrichment (Toye Cody) – has been working on a master list of activities kids are on.
 1. Met with Liz on what we offer and what we may have offered and want to bring back; Will send out survey
 2. HT Extracurricular Activities [Survey](#)
 3. Q – Is there an age limit? A - Yes – for some, will adjust to show grades available for

4. Q – Can you add some details are? Example girls on the run – what is this? A- Yes
 5. Q – How does athletics work? How do we provide? A – Volleyball through parochial, signup is sent out to families. Catholic basketball and track both 5-8 Catholic football league – not run through school, but keep kids together, Cheerleading – 6,7,8 – which is school sponsored
 6. Q – Is it worth the time to have a survey that focuses on athletics? A – Yes, but keep separate
 - a) Katie will put together the sports survey.
 7. Q – Can parent facilitate? A – Yes, if not school sponsored
 8. Q – Dance team? A – Believe just Dowling
- B. Marketing & Enrollment (Brittany Bungert) - None
 - C. Policy & Personnel (Rebecca Hunt) - None
 - D. School Finance (Shane Ramaeker) - None
 - E. Nomination Committee (Brant Kahler) - None

IX. Liaison Committees: Updates

- A. Athletics – Track season has started and going well
- B. Alumni - None
- C. Faith Formation – See above
- D. Finance Council (Parish) – behind on tithing; down this year. Next year have to budget for a deficient.
 1. Q – How big of a deficient? A – 40k
 2. Q – How much do we collect from tithing? A – Around 1mil; goes up and down. Stays static, but the costs are going up.
 3. Q – Do most have auto withdrawal? A – Yes, about 2/3rd . Problem if they want to raise, they need new paperwork.
 4. Q – Gala income? A – That is already accounted into the budget
- E. PTO - none
- F. Technology - Getting new boards; Like an iPad on the wall. New chrome carts

X. **Adjournment:** Tom motioned for approval; Rebecca seconded the motion

XI. **Closing Prayer:** Fr. led the group in closing prayer