

**Holy Trinity Parish Board of Education**  
**May 13, 2021**  
**Meeting Minutes - FINAL**

**I. Opening Prayer:**

**II. Roll Call**

- A. Members Present:** Monica Morrison, Father Mark, Brant Kahler, Brittany Bungert, Mike Johnson, Tom Satterstrom, Susan Fenton, Matt Koester, Shane Ramaeker, Rebecca Hunt
- B. Members Absent:** Christa Baker
- C. Staff Present:** Elizabeth Brott, Delaney Lynch, John Mertes, Kathleen Sherzan
- D. Recording Secretary:** Erin Grillot
- E. Guests:** None

**III. Review & Approval of Board Minutes from [April](#):** Motioned for approval by Matt;  
Seconded by Susan

**IV. Approval of Agenda:** Mike motioned for approval; Tom seconded the motion

**V. Administrative Reports**

- A. Principal's [Report](#)
  - 1. New Hire update
  - 2. 8th Grade update
  - 3. Grants, Funding, & PD Updates
    - a) EANS: Federal funding for hiring through 3rd party for interventionists; helps to cover the deficit from covid
  - 4. Upcoming Events
    - a) Walk-A-Thon!
  - 5. Middle School Restructuring
    - a) PowerPoint with overview of concerns, hurdles with core content time in middle school

b) Proposal: Eliminate Spanish as a core content and hire an additional math teacher to split the math needs and increase the amount of time that students are getting math instruction

c) Feedback/Questions

B. Fr. Mark [Report](#)

1. Mass attendance continues to grow
2. Have hit our ADA goal but participation was down YoY

C. Religious Education [Report](#)

1. Vacation Bible School is back for this summer!

D. Engagement & Marketing [Report](#)

1. Current '21-'22 enrollment: 391 (23 down from this year as of now)
2. Digital Campaign will run in June/July

## VI. Old Business

A. BOE Officers for 2021-2022

1. Brant will be president again this year
2. Rebecca will be vice-president

## VII. New Business

A. BOE Members for 2021-2022 (Matt Koester)

1. Had 5 people submit their interest
  - a) Kelly Gray
  - b) Toye Cody
  - c) Ellen Darcy
  - d) Katie Parmenter
  - e) Sarah Severson
  - f) Will be contacting to offer them a board position with the ask out that one of them consider being Recording Secretary for one year before slotting into an official board position

B. Bus Transportation (Rebecca Hunt)

1. Q: Have we ever had a bus? Is this something we could consider

- a) A: Has been a very long time since HT had one; would be very expensive to purchase and maintain
- 2. Q: Kids Connection fees: Only two pay options: less than 3 or more than 3; what are the options on a one day per week pricing?
  - a) Would need more information to discuss this
- C. June BOE Meeting
  - 1. June 10th
  - 2. Will work to coordinate a meeting space in the school so we can meet in person with enough distance

#### **VIII. Standing Committee Updates**

- A. Enrichment: No report
- B. Marketing & Enrollment: Delaney Reporting
  - 1. Community Garden: have 18 people interested; first meeting is May 18 at 6pm in the social room
- C. Policy & Personnel: No report
- D. School Finance: Mike Reporting
  - 1. On budget for the most part
  - 2. Staff Bonus approved
- E. Nomination Committee: Covered in new business

#### **IX. Liaison Committee Updates**

- A. Athletics
  - 1. Track wrapped up with a successful season
- B. Alumni
  - 1. Alumni Meet & Greet on June 1st
- C. Faith Formation: No Report
- D. Finance Council (Parish): Fr. Mark reporting
  - 1. Budget will be tight next year
- E. PTO

1. Looking for volunteer help for next year (especially in Walk-A-Thon, Holiday Boutique, SCRIP)

F. Technology: No Report

- X. **Adjournment:** Tom and Mike motioned for adjournment
- XI. **Closing Prayer:** Fr. Mark led the group on closing prayer