

Holy Trinity Parish Board of Education
October 8, 2020 | 7:00 p.m.
MEETING MINUTES - FINAL

- I. **Opening Prayer:** Brant led the group in prayer
- II. **Roll Call**
 - A. **Members Present:** Melissa Reder, Monica Morrison, Brant Kahler, Brittany Bungert , Mike Johnson, Tom Satterstrom, Susan Fenton, Christa Baker, Matt Koester, Shane Ramaeker, Rebecca Hunt
 - B. **Members Absent:** Fr. Mark, Tim Hanrahan
 - C. **Staff Present:** Delaney Lynch, Terri Durbala, Andrea Carmichael, John Mertes
 - D. **Recording Secretary:** Erin Grillot
- III. **Approval of Agenda:** Tom motioned for approval; Matt seconded the motion
- IV. **Review & Approval of Board Minutes from [September](#):** Tom motioned for approval; Matt seconded the motion
- V. **Open Forum:** None
- VI. **Administrative Reports**
 - A. Principal's [Report](#): Melissa reporting
 - 1. Covid updates
 - a) Discussion on quarantining updates/changes
 - 2. Substitutes and open positions
 - 3. Andrea: middle school flipgrid videos for conferences: Great idea!
 - B. Fr. Mark's [Report](#): Digital Report
 - C. Religious Education [Report](#): John reporting
 - 1. Hybrid model for faith formation: some online, some in-person
 - 2. Confirmation will move to spring in 2021 (moved up from fall)
 - D. Engagement & Marketing [Report](#): Delaney Reporting
 - 1. Have gained enrollment
 - 2. With new COVID guidelines, classes can't be as full as previous so some classes are technically full

3. Marketing updates
4. How can we work to keep the new students and keep in touch with those who aren't back this year

VII. Standing Committee Updates

- A. Enrichment: Mike reporting
 1. Met for first meeting of the year
 - a) How can activities happen in the current environment?
 - b) Brainstorming/out of the box ideas
- B. Marketing & Enrollment: Susan reporting
 1. Mostly covered in Delaney's report
- C. Policy & Personnel: Christa reporting
 1. Had first meeting; 2 policies to review this meeting
- D. School Finance: Christa reporting
 1. Will meet on financials after the end of the quarter
- E. Nomination Committee: Matt reporting
 1. Will meet first week of November

VIII. Liaison Committee Updates

- A. Athletics: No Update
- B. Alumni: No Update
- C. Faith Formation: No Update
- D. Finance Council (Parish): No Update
- E. PTO
 1. Kaela Smith is acting president
 2. Lots of great stuff going on!
 3. Walk-A-Thon, Boutique coming up
- F. Technology: No Update

IX. New Business

- A. Revise Expulsion [Policy](#)

1. First reading. Was due for review. Updating to remove Board and replace with Principal

2. Vote on change: All in favor; Motion passes

B. Revise DK/TK [Policy](#)

1. First reading. Change in naming terminology

2. Vote on change: All in favor; Motion passes

X. Old Business: None

XI. Closing Prayer: Brant led the group in prayer

XII. Adjournment: Mike motioned; Brittany seconded the motion